

Service-Learning Information for Soc 4111

Deviant Behavior

Chris Uggen

Spring 2012

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| Service-Learning Coordinator | Monica Siems 240 Appleby Hall 612.624.6574 siems005@umn.edu | Service-Learning Website Support (www.csl.umn.edu) | Bruce McGuire 240 Appleby Hall 612.626.2044 csl@umn.edu |
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| Service-Learning Requirement | If you choose the service-learning option for this class, you will be required to work 2-3 hours per week with an approved community organization throughout the semester. This should add up to a total of at least 30 hours for the semester. |
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| Referral Process | Log in to the web site at www.csl.umn.edu . |
| | Click “view position catalog” link on your home page to review your service-learning options for this class. |
| | Complete and submit the referral request form (accessed by clicking on the name of this course on your service-learning home page) by 5:00 p.m. on THURSDAY, JANUARY 26th . |
| | Watch your U of M e-mail account for a notification that your referral request has been accepted (you should hear back by Monday, January 30 th). |
| | If your first choice request is declined, your second choice will automatically be submitted, and you will receive an e-mail notification when your request is approved. |
| | When you receive this notification, you need to contact your approved organization to begin the application process and/or schedule your initial meeting with your supervisor. You should make this contact by Wednesday, February 1 st . |
| | Acceptance of your referral request is <u>not</u> a guarantee that you will be placed with that organization; you will need to successfully complete their required application, background check, interview, and training processes before you can begin your service. |

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| Training Requirements | For this course, you are encouraged to attend one of the Community Service-Learning Center’s training workshops, “Community Involvement in Practice” or “Critical Perspectives on Community Involvement,” especially if you have never taken a service-learning class before. |
| | You can find a schedule of these workshops on page 6 of this packet, and you can register at www.servicelearning.umn.edu/trainings . |
| | You must also complete any trainings or orientations required by your service-learning organization. |

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| Logging Your Hours | You are required to log the hours you spend at the organization or working on your project on the web site at www.csl.umn.edu , using the “Manage Hours” function. |
| | Your supervisor will have access to your timesheets to approve your hours, and your instructor will also access this site to view your approved hours. |

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| Service-Learning Evaluation | At the end of the semester, you will be required to complete a survey about your service-learning experience, which you will access through the web site at www.csl.umn.edu . |
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Service-Learning Participant Agreement

When you access the Referral Request form on the web site at <http://www.csl.umn.edu>, you will need to indicate that you agree with all of the following statements before you can submit the form and begin the process of receiving your service-learning placement.

If you have questions about any of these statements, please contact your service-learning coordinator. These are important expectations of you as a service-learning student, and your community organization, your course instructor, and the Community Service-Learning Center staff will hold you accountable for meeting them throughout the course of this semester. *This copy is provided so you have a record of the conditions you have agreed to as you begin your service-learning experience.*

- I agree to complete the service-learning requirement for this course.
- I will attend all meetings, orientation/training sessions, and reflection sessions as deemed necessary by my site supervisor and my course instructor.
- In accordance with University policy, I understand that my official University of Minnesota e-mail account will be used for all e-mail communication between me, my community organization, my instructor, and CSLC staff, and I will check this account regularly throughout the semester.
- I understand that my community organization will have access, via the secure service-learning web site, to my name, to my UCard picture, e-mail address, and phone number, for the purpose of communicating with me.
- I will use the timesheet function on this site to keep an accurate record of the hours that I contribute at my community organization. I will check to make sure that my site supervisor has approved my hours by the last day of class when my instructor will review my timesheets.
- I will complete the Post Service-Learning Evaluation of my community-based learning experience at the end of the term.
- I will be punctual, responsible, appropriate, and professional. In the event of an absence or emergency, I will follow my community organizations policies and procedures.
- I will treat individuals at my community organization with respect, especially while interacting with people of a different race, color, creed, religion, national origin, gender, age, marital status, disability, public assistance status, veteran status, sexual orientation, gender identity, or gender expression.
- I will adhere to the rules, regulations, and other requirements of the community organization in accordance with city, state, and federally mandated policies and procedures.
- I will never report to my community organization under the influence of drugs or alcohol.
- I will keep in mind that I am representing not only myself, but also the University of Minnesota.
- I understand that there are risks involved in doing community work and that the University does not assume any responsibility for injuries or loss to my personal property while I am participating in a community organization. I understand I should obtain health and/or personal property insurance if I do not have it.
- I understand and acknowledge that my safety and well-being are primarily dependent upon my acting responsibly to protect myself and others from personal injury, bodily injury or property damage.
- I will immediately notify my site supervisor, course instructor, or my service-learning coordinator of any problems as soon as they arise.

Approved Community Organizations

Youth Programs

Intermedia Arts

Michael Hay, Youth Programs Director
612.874.2811; Michael@IntermediaArts.org
2822 Lyndale Ave. S., Minneapolis, MN 55406

Minnesota Internship Center Charter School (www.mnic.org)

Amy Libman, Director of Volunteers and Resources
612.414.4777; alibman@mnic.org
300 Industrial Blvd., Minneapolis, MN 55413

Plymouth Youth Center (PYC) Arts and Technology Magnet High School (www.pyc-mpls.org)

Kathleen Butts, Director
612.643.2025; kbutts@pyc-mpls.org
2210 Oliver Ave. N., Minneapolis, MN 55411

The Lab – Saint Paul Public Schools (www.thelabspps.org)

Jason Rodney
651.744.1004; jason.rodney@spps.org
1845 Sheridan Ave., Saint Paul, MN 55116

Criminal Justice

180 Degrees, Inc. (www.180degrees.org)

Angela Kapaun, Intake Specialist
651.332.5512; angela@180degrees.org
1165 Arcade St., Saint Paul, MN 55106

Goodwill/Easter Seals of Minnesota (www.goodwilleasterseals.org)

Jenn Hamrick, Volunteer Coordinator
651.379.5824; jjhamrick@goodwilleasterseals.org
553 Fairview Ave. N., Saint Paul, MN 55104

Hennepin County Adult Field Services, Community Corrections and Rehabilitation

Tatiana Przytula, Senior Coordinator of Volunteers and Interns
612.348.6893; tatiana.przytula@co.hennepin.mn.us
A-302 Government Center, 300 S. 6th St., Minneapolis, MN 55487

Minnesota Circles of Support and Accountability (www.doc.state.mn.us/volunteer/mncosa.htm)

Joann Jones, MnCoSA Director
651.361.7593; joann.m.jones@state.mn.us
1450 Energy Park Dr., Suite 200, Saint Paul, MN 55108

TakeAction Minnesota (www.takeactionminnesota.org)

Steve Rogness, Political Organizer
651.379.0753; steve@TakeActionMinnesota.org
1821 University Ave. W., Suite S-137, Saint Paul, MN 55104

Housing/Homelessness

Ascension Place (www.ascensionplace.org)

Julia Welle Ayres, Program Director
612.588.0861; juliawelleayres@ascensionplace.org
1803 Bryant Ave. N., Minneapolis, MN 55408

Dignity Center (www.haumc.org)

Mary Martin, Volunteer Coordinator
612.435.1337; mary@haumc.org
Hennepin Avenue United Methodist Church, 511 Groveland Ave., Minneapolis, MN 55403

Simpson Housing Services (www.simpsonhousing.org)

Christina Giese, Volunteer Services Manager
612.455.0859; cgiese@simpsonhousing.org
2740 1st Ave. S., Minneapolis, MN 55408

Disabilities

Arc Greater Twin Cities

Michelle Theisen, Volunteer Development Manager, Program Services
952.915.3670; michelletheisen@arcgreatertwincities.org
2446 University Ave. W., Suite 110, Saint Paul, MN 55114

Interact Center for the Visual and Performing Arts (www.InteractCenter.com)

Stephanie Rudd, Volunteer Coordinator
212.339.5145; stephanie@interactcenter.com
212 3rd Ave. N., Suite 140, Minneapolis, MN 55401

GLBT Communities

OutFront Minnesota (www.outfrontmn.org)

Dan Juola, Community Organizer
612.822.0127, ext. 7650; djuola@outfront.org
310 E. 38th St., Suite 204, Minneapolis, MN 55409

Immigration

La Conexion de las Americas (www.americas.org)

Eric Gruen, Volunteer Program Coordinator
612.276.0788, ext. 7; eric.gruen@americas.org
1100 Andersen Ln., Minneapolis, MN 55407

Children's Safety Centers (www.childrensafetycenters.org)

Carl Nordine, Program Manager

651.774.4990, ext. 4; program@childrensafetycenters.org

281 Maria Ave., Saint Paul, MN 55106

IF YOU ARE ALREADY VOLUNTEERING WITH A NONPROFIT ORGANIZATION OR PUBLIC AGENCY AND WOULD LIKE TO CONTINUE WITH THAT AS YOUR SERVICE-LEARNING FOR THIS CLASS:

When you go to the service-learning web site at www.csl.umn.edu, click on the course name on your home page to bring up the referral request form.

Use the drop-down menu for your first choice organization to select **“Requesting a Position Not Listed”** under “CISL Alternative Organization.”

In the space provided to describe your reason for wanting to work with your first choice organization, you **must** provide the following information:

- The name of the organization you are working with;
- The name, e-mail address, and phone number of your supervisor;
- A brief description of what you do at the organization, and how you expect it to relate to your paper for this class.

Monica will run your request by Professor Uggen to make sure it will work for your major project. If he approves your request, Monica will set up the online system so you can record your hours with your organization throughout the semester. If you are working with an organization that has not used our online system before, Monica will follow up with your supervisor about approving your hours before the end of the semester.

IF YOU ARE ENROLLED IN TWO COURSES THIS SEMESTER THAT HAVE A SERVICE-LEARNING COMPONENT AND YOU WOULD LIKE TO WORK AT THE SAME ORGANIZATION FOR BOTH CLASSES:

Complete the referral request process at www.csl.umn.edu for **one** of your service-learning classes.

If the organization you would like to work with is only on the “approved” list for one of your classes, e-mail the instructor of the **other** class and copy Monica (siems005@umn.edu) to make sure that organization will fit into the other class as well.

If both instructors approve the organization, Monica will make a note in the online system that you are working at the same organization for both classes.

Throughout the semester, **only log your hours at the organization under one of your classes** (do not enter the same hours for both classes, as this would be double-counting). At the end of the semester, Monica will make sure both instructors have a record of your hours to show that you have fulfilled the service-learning requirements for both classes.

We typically ask students who are working with one organization for two classes to do more than the minimum number of hours required by one class so you're not completely “double-dipping,” but we also don't ask you to do double the number of hours. If each class requires 30 hours, we will ask you to do your best to put in 45 hours with the organization throughout the semester.

Pre-Service Training Information

The Community Service-Learning Center offers pre-service training workshops that will help prepare you for a successful experience in the community. For this course, **you are required to attend one of the following workshops** – select the one that’s best for you.

The “**Community Involvement in Practice**” pre-service training workshop is geared toward students with little or no prior experience volunteering or working in the community, and emphasizes the practical skills needed to be successful in any community involvement experience. This two-hour workshop will be offered on the following dates and times. Specific locations for each workshop have not been determined yet but they will all be in East Bank classrooms.

Tuesday, January 24, 4:00 to 6:00 p.m.
Thursday, January 26, 4:00 to 6:00 p.m.
Friday, January 27, 12:00 to 2:00 p.m.
Monday, January 30, 3:00 to 5:00 p.m.
Wednesday, February 1, 3:00 to 5:00 p.m.
Friday, February 3, 3:00 to 5:00 p.m.

The “**Critical Perspectives on Community Involvement**” workshop is geared toward students with significant past experience with community work and/or service-learning. Participants will learn to problematize “service” and think critically about their experiences. This two-hour workshop will be offered on the following dates and times. Specific locations for each workshop have not been determined yet but they will all be in East Bank classrooms.

Friday, January 27, 3:00 to 5:00 p.m.
Thursday, February 2, 4:00 to 6:00 p.m.
Friday, February 3, 12:00 to 2:00 p.m.
Monday, February 6, 3:00 to 5:00 p.m.

You can register for a workshop that fits your schedule and your interests/level of experience by going to <http://www.servicelearning.umn.edu/trainings>.